

DISTRICT CERTIFICATION OF INTERN PRE-SERVICE PREPARATION AND SUPPORT

(To be completed by school administrator)

Name of Intern Candidate: _____

Background: The supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. A minimum of 144 hours of support, mentoring and supervision shall be provided to each intern teacher per school year. An additional 45 hours of support/mentoring and supervision per school year is required for interns without a valid English learner (CTC-Program Sponsor Alert 13-06, June 3, 2013).

- I certify that a current Memorandum of Understanding (MOU) between the school district and California State University, Dominguez Hills exists, or is in the process of being established.
- I certify that the candidate's University Supervisor will be provided access to campus for observations.
- I certify that the above-named candidate has been or will be provided with an orientation to teaching at his or her assigned level, including an overview of curriculum, classroom instruction, and effective techniques of classroom management (IEP implementation included for Education Specialist candidates).
- I certify that the above-named candidate has or will be assigned to a mentor (district-employed support provider) who holds a clear credential in the same content area as the candidate's intern credential, has a minimum of three years of content area (ECE, Adult Transition, or TK-12) teaching experience, and has demonstrated exemplary teaching practices.
- I certify that a plan for professional development will be developed and implemented for the candidate in consultation with the preparation program at CSUDH. The plan shall include all of the following that is applicable to the candidate's teaching assignment and may be provided through school site professional development and/or courses at CSUDH:
 - (a) Provisions for an annual evaluation of the intern.
 - (b) A description of the courses to be completed by the intern, if any, and a plan for the completion of preservice or other clinical training, if any, including student teaching.
 - (c) Additional instruction during the first semester of service, for interns teaching in kindergarten or grades 1 to 6 inclusive, in child development and teaching methods, and special education programs for pupils with mild and moderate disabilities.
 - (d) Instruction, during the first year of service, for interns teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities.
- I certify that the above-named candidate will be provided with opportunities to observe and participate across a variety of settings, including grade levels and service delivery models while enrolled in the California State University, Dominguez Hills teacher preparation program.

Signature of Administrator: _____ Date: _____

Print Name of Administrator: _____

Name of School: _____ District: _____